

November 8, 2022

MINUTES OF THE MEETING

OF

THE NEVADA INTERAGENCY COUNCIL ON HOMELESSNESS SUBCOMMITTEE
FOR TECHNICAL ASSISTANCE

November 8, 2022

The Nevada Interagency Council on Homelessness Subcommittee for Technical Assistance was called to order by Chair Michele Fuller-Hallauer at 1:06 p.m. on Tuesday November 8, 2022. This meeting is being conducted virtually. This meeting was noticed in accordance with Nevada Open Meeting Law and posted on <https://dwss.nv.gov/Home/Features/Public-Information/> the Division of Welfare and Supportive Services website.

COUNCIL MEMBERS PRESENT:

Michele Fuller-Hallauer, Manager, Clark County Social Services, Nevada

Karen van Hest, Director of Reimbursement and Compliance at Catholic Charities of Northern Nevada

Hettie Read, Management Analyst Housing and Neighborhood Development, City of Reno, Nevada

Chris Murphy, Grants Manager, Churchill Council on Alcohol and Other Drugs DBA: New Frontier, Nevada

Brooke Page, Corporation for Supportive Housing Director, Southwest, Nevada

Lisa Lee, Chairwoman, Nevada Interagency Council on Homelessness, Washoe County Human Services Agency

Marc Bello, Captain, Washoe County, Nevada

COMMITTEE MEMBERS ABSENT:

Emily Paulsen, Housing and Justice Reintegration Program Manager, Nevada

November 8, 2022

Nolga Valadez, Benefit Services Outreach Manager, Three Square, Nevada

Renee Sweeney, Vitality Veterans Housing Program Coordinator, Nevada

Dr. Pamela Juniel, McKinney-Vento Coordinator, Nevada Department of Education, Nevada

OTHERS PRESENT:

Niani Cooper, Manager, Homeless to Housing, Nevada Department of Health and Human Services, Nevada

Debbie Robinson, Program Coordinator, Nevada Department of Health and Human Services

Sumiko Joiner, Nevada Department of Health and Human Services

Twlanie Long, Nevada Department of Health and Human Services

Ryan Sunga, DAG, Nevada

Agenda Item I. Welcome, Call to Order and Roll Call

Niani Cooper:

Good afternoon and welcome to the Subcommittee Meeting for Technical Assistance for the Governor's Interagency Council on Homelessness to Housing. This meeting has been publicly noticed in compliance with Nevada's Open Meeting Law. The ICH-TA Subcommittee Chair Michele Fuller-Hallauer will call the meeting to order

Chair Michele Fuller-Hallauer: Good afternoon. It is 1:06 PM and I'd like to call the November 8, 2022, meeting of the Nevada Interagency Council on Homelessness Subcommittee for Technical Assistance to order. Will the moderator Niani, please call order or roll call? I'm sorry, not order.

Niani Cooper:

[Roll Call. We Do Have Quorum.]

Chair Michele Fuller-Hallauer: Okay, agenda item 2 on the agenda is public comment. No action may be taken upon a matter raised until a matter has been specifically added to an agenda. Comments are limited to 3 minutes. We are now open for public comment. Please unmute yourself and state your name for the Council or for the committee. Do we have any public comment?

November 8, 2022

Agenda Item II. General Public Comments:

Adrienne Babbitt: Hi Michelle, this is Adrienne Babbitt, I'm the Field Office Director for the Office of Field Policy and Management in Nevada. I just wanted to say that I'm here this my first meeting, so I'm happy to be a part and listen in on your agenda today. Thank you.

Michele Fuller-Hallauer: Thank you, and welcome. Any other public comment? Seeing none, hearing none there will be another opportunity for public comment at the end of our agenda. We will move on to agenda item number 3. This is for possible approval of the minutes. Agenda item number 3 is discussion and possible approval of the minutes for October 11, 2022, of our Subcommittee for Technical Assistance Meeting. Lisa.

Agenda Item III. Discussion and possible approval of minutes from October 11,2022 Subcommittee for Technical Assistance meeting.

Lisa Lee: I would like to motion to approve the minutes from our October 11th meeting.

Michele Fuller-Hallauer 21:07 Thank you, Lisa.

Brooke Page: I second.

Michele Fuller Hallauer: We have a motion. We have a second, is there any discussion? hearing none, I will take a vote. We need to do a verbal vote, all those in favor, please unmute and indicate by saying I. Any opposed, please unmute and indicate by saying nay. Any abstentions? motion carries.

Michele Fuller Hallauer: Agenda item number 4, for information only. Review letter from Governor Sisolak for the Interagency Council on Homelessness (ICH) Strategic Plan for 2022. Lisa, I want to thank you very much for working with the Governor's office to receive a letter from the Governor. Niani, do you have that letter in front of you, or do you want me to bring it up?

Niani Cooper: I think we should be able to bring it up. Let's make a switch from the agenda to the letter for me, please.

Michele Fuller Hallauer: Okay thank you.

Niani Cooper: There we go.

Michele Fuller Hallauer: So, we received this letter from the Governor's office, from the Governor for inclusion in the Strategic plan, as you all recall. So, we'll just read through the letter. This is an information only because the Interagency Council on Homelessness (ICH) gave

November 8, 2022

us permission that once we received the letter to include it into the Strategic Plan. I think that we all need to know what the letter says, so does anybody want to read the letter out loud for the group, so that if anybody is calling in, they have an opportunity to hear what the letter is stating? Brooke, you have an awesome reading voice, would you like to read the letter?

Brooke Page: I'll read the letter. Thank you, Michele.

Michele Fuller-Hallauer: Thank you.

Agenda Item IV. Review the Letter from Governor Sisolak for the Interagency Council on Homelessness (ICH) Strategic Plan for 2022.

Brooke Page Dear Nevadans, it is my honor to introduce this Strategic Plan, which is the result of the hard work and commitment of the Interagency Advisory Council on Homelessness to Housing. This Council and its Committees are made up of individuals dedicated to serving their fellow Nevadans and this Strategic Plan outlines the commitment of our state to end homelessness and ensure resources and wraparound services are available so Nevadans can live and thrive in their community. This plan could not be completed, and will not be successful, without the input, coordination and ongoing support from agencies, community partners and all those committed to this effort. I encourage you all to review this valuable document, consider the guiding principles, and understand how we can all work together to end homelessness. I was honored to sign Assembly Bill 174, adding NRS 232.4983 into law in 2019 as the issue of homelessness in Nevada and nationwide is not an easy one. We know it requires partnership from stakeholders, a willingness to embrace innovation and new ideas and the support of local, county and state agencies. I commend those who have been partners in this effort and encourage others to join this work to support our resident's experiencing homelessness. It is my honor to serve as Governor of the great State of Nevada alongside this Council and all those committed to serving and supporting their fellow Nevadans. Thank you for your work on this valuable document and I hope it serves as a road map as these efforts continue. Sincerely, Governor Sisolak.

Michele Fuller-Hallauer: Thank you, and again Lisa, thank you very much for working with his office to ensure that we received that letter to include in our Strategic Plan.

Lisa Lee: You're very welcome chair.

Michele Fuller-Hallauer: Okay, any comments or anything anybody want to say regarding that agenda item? Lisa.

Lisa Lee: I just wanted to state on record how appreciative I am of the Governor's office staff and Governor Sisolak for not only sending that letter, but also for standing in solidarity with the issue on ending homelessness in Nevada. I think that letter sums it up very nicely and I just want to state on record I'm super proud of that work and that recognition of this body as well.

November 8, 2022

Michele Fuller-Hallauer: Thank you Lisa, anybody else? Okay, we'll move to the next agenda item, which is agenda item number 5.

Agenda Item V. Discussion on the Action Plan for the NV ICH Strategic Plan for 2023.

Michele Fuller-Hallauer: This is a discussion on the action plan for the Nevada interagency Council on Homelessness (NVICH) Strategic Plan for 2023. This is really the reason why we are meeting today. So, this is really our planning item. This is for us to really talk through, how are we going to roll things out for next year? How are we going to get the work done so that we can get an action plan for our Strategic Plan developed? What are we going to do? How are we going to get that that rolled out? Niani, if you guys could just take the agenda down so we can have an opportunity for folks to get on camera and it can seem like we're in the room talking to each other. So yeah, now it looks like I'm talking to folks. Thank you for being on camera, those of you who are on camera. So, what should our next steps be?

Brooke Page: Madam Chair, if I can make a suggestion, I think it would be great to go through the actual Strategic Plan and maybe literally dissect it. Go step by step and put some specific tasks and assignments next to each one of those goals, and maybe figure out who is the best, either CoC's entity or whoever to help us inform whatever that goal and step is.

Michele Fuller-Hallauer: Okay, that's an option, Lisa.

Lisa Lee: So, I think and dream in spreadsheets and tables. So, for my brain it's the easiest to digest the who, the what, the when, the where, the how, in a tabular format similar to a work plan. Going back to what Brooke said, I agree it should be goal by goal. Your goal, your objective or objectives and then those actionable steps under each one of those with in a smart goal format measurables, time indicators and who is responsible for pushing this forward. Just really down to the granular details of how this work is accomplished throughout this state.

Michele Fuller-Hallauer: Okay. Anybody else? Hettie.

Hettie Read: I think those are both great ideas. I think there's a lot in the Strategic Plan, and I wonder if it might be worth a conversation on prioritizing certain items.

Michele Fuller-Hallauer: Okay Lisa, you have your hand up again.

Lisa Lee: Yes sorry, I love that idea, Hettie. I think it's some sort of scoring sheet I'd be happy to share. Like the scoring methodology for the opioid use and opioid use disorder, community needs assessment for Washoe County and how we're sort of reading various recommendations. It's helpful to be able to sort of prioritize all the many recommendations from the community and really condense them. So, I agree with you, some sort of rating and ranking methodology. Really

November 8, 2022

kind of focus on things that as far as urgency, magnitude thinking about infrastructure and feasibility of implementation, because that's another thing. We might have this grand idea, but is there infrastructure that can support widespread implementation across the state? That's something that we should consider when we're ranking, so maybe that's worth a discussion on kind of what the methodology could be.

Michele Fuller-Hallauer: Okay, we have talked about needing to get the input from our CoC's and our providers and the people that they serve. So, at what point are we going to do that? What does that look like and what are we going to ask them to do? How do we roll that information out to them? Lisa.

Lisa Less: I'm wondering if they could be the scoring committee. Great people with lived and living experience and then providers if they can be part of that discussion given some parameters around the scoring methodology and a spreadsheet to help? I already have one made-up with the formulas all built in, so I'd be happy to send you that and then you can modify it however you see fit. As far as the goals and objectives and our Strategic Plan. Maybe that's something that they could do, and this body could do, then we combine those scores. I don't know, just a thought.

Michele Fuller-Hallauer: Okay, other thoughts? Brooke.

Brooke Page: I agree with Lisa's comments. I think the importance of us taking the Strategic Plan and putting it into a document that can be actionably prioritized by the CoC's. If this is the plan, to me it's the action plan that also will require the CoC's, the community, whoever else is part of this process to ensure that things happen. So, I would love to get that input from the CoC's about how this plan will be actionable and what are those steps, and the timelines look like. So, I think that input is critical to come from the CoC's.

Michele Fuller-Hallauer: I think we also need to have an opportunity for the CoC's to give us feedback. I mean, if we're off based on some things that are in the plan, I think we need to have an opportunity to make some adjustments, right? I mean we created the plan and the goals without really without, I mean we had some input from CoC's leadership, but it didn't really get to the providers and the people that they serve. So. If we missed the mark somewhere. I think it's incumbent upon us to course correct. Don't you think? Lisa.

Lisa Lee: Thank you. So, this is a public meeting anybody in the state who has access to the internet and can join us, there's also two public comment periods per meeting I kind of feel like yes, and people have had those opportunities to participate in this and there hasn't been a whole lot of participation at this meeting. So, I kind of feel like yes, what responsibility do we have to bring that to them or what responsibility do the CoC's have to attend this meeting where this work is happening. So just kind of want to balance the responsibility there with what is within our purview. Are we supposed to disseminate this information, or is this meeting that's public

November 8, 2022

meeting that goes by open meeting law does that allow the opportunity for people to participate should they want to? So, I just kind of want to balance the equation there with that.

Michele Fuller-Hallauer: Brooke.

Brooke Page: I agree, I think there needs to be some accountability. I also think it would be helpful maybe to think about some listening sessions and ways in which we can have some intentional work groups that are focused on breaking the Strategic Plan down. So, you know a lot probably can't happen during this call. So, if we had separate working sessions where we just dissect the Strategic Plan and a way to maybe ensure folks know that they're invited to this particular topic focused meeting and invite subject matter experts and people who lived experience and different interest groups to help us really formulate that component of the action plan. Maybe then it will feel more inclusive as much that we can do an all-call type of outreach.

Hettie Read: Yeah, I think a specific ask might be needed, especially to a CoC leadership group. If we want specific input on an item or feedback on the plan. I just think asking that directly would be effective. I also think the CoC's are a great mechanism to get out things like a survey or a mass kind of information questionnaire if that's something that we are thinking about. If we had all the goals in the Strategic Plan, what do you prioritize? I think the CoC's each have mechanisms to do that to a large group of people.

Michele Fuller-Hallauer: That's a very good point. Other thoughts or comments?

Brooke Page: What is the timeline and what is it that we want to have an action plan and completed by? Is there a timeline and statute, or we just kind of set our own benchmarks?

Michele Fuller Hallauer I'll kind of look to Niani for some direction, but I think that statute doesn't say that we have to do an update to the plan for five years, although I don't think we want to wait that long. So, I'm thinking that we want to try to get something done, if not by the end of next year, at least by 2024.

Niani Cooper: Madam Chair, that's correct as far as the required updates. I think it's been discussed at this meeting. I don't know about the ICH it maybe possible doing something yearly just because of the body of work and what you guys are taking on and the outcomes, it's something that could be, done yearly. Another good question I think for Lisa would be there are some things strategically, and I hope Ryan's on the line, so I'm not overstepping or to correct me if we want that work group option for the Technical Assistance Subcommittee. I think that might be something that needs to be voted on by the Council. They would say yes, and then the Technical Assistance would be okay, if that makes sense. So. I'm not sure if it has to be restructuring to the bylaws or if it's just a simple vote for the Council to do the work groups, not necessarily the open meetings.

November 8, 2022

Ryan Sunga: What are you contemplating when you say Technical Assistance?

Niani Cooper: If the Technical Assistance could have work groups that would not follow under the open meeting laws. Is that something the Council would have to vote on to allow or with the bylaws need to be changed?

Ryan Sunga: Pardon my ignorance, what's the TA?

Niani Cooper: Oh, I'm sorry. Technical Assistance subcommittee the meeting we're in now.

Ryan Sunga: Okay, so if you're talking about the subcommittee, people can talk about the subject matter so long as the number of people that are talking about the subject matter doesn't threaten to turn into a quorum or a walking quorum. Walking quorum is how it usually ends up happening, if that makes sense. You know, if you have a quorum than it has to be done in an open meeting.

Lisa Lee: So, on the work group thing, this is something that Cassie and I discussed, and I think we had some emails going back and forth with Ryan and Niani was on that about this very thing about having work groups and it wasn't really possible. I think when we came back and said Hey Michele, you're in touch with this CoC's can you bring this out to the CoC's and let them know about this? This Technical Assistance body was smaller at that point, which then you run into that walking quorum issue. Depending on how many members of this Council are out there at the same meeting discussing this Council or this Technical Assistance bodies work, then you run the risk of violating that open meeting law. I think we kind of talked about that and the difficulties of establishing work groups at that time. Do you remember Ryan, it was probably a year ago?

Ryan Sunga: Vaguely.

Lisa Lee: We had kind of teased that apart and decided that it wasn't worth risking violating open meeting law.

Michele Fuller-Hallauer: Brooke.

Brooke Page: So, If I understand it correctly, if we had Chairs, let's say or Leads from this particular Technical Assistance work group that led conversations with like a work group on components of the Strategic Plan to help form the action plan, it would be against open meeting law if more than our quorum number was a part of that working session. But if there was only let's say one person or two people that were helping to develop and facilitate that working session, it would not be against open meeting law and we are with that plan and then decision at this meeting.

Ryan D Sunga: There you go, yes.

November 8, 2022

Brooke Page: Okay.

Michele Fuller Hallauer: Very well synthesized. So, we've had some good discussion about some possible ways to do this. Now that we've had some discussion about what we do next. What do we want to do next and is there's some other things that might come up that we want to kind of throw out on the table. So, we've talked about kind of going through the Strategic Plan identifying goals, strategies, setting them out, maybe even in a spreadsheet or table and really setting up a work plan by what, when, where, how, who, and maybe even prioritizing based on scoring sheet. We could even send that out to the CoC's and having them provide the scoring. We could also do scoring, we could merge those and do prioritization, there's various ways we could prioritize that way if we wanted to narrow down, or we could tackle them all at once. We could potentially have some intentional work groups or listening sessions, we could do both, we could send out a survey, we could identify that there's components of the Strategic Plan that would work best. Probably informed by a survey that maybe we create a survey that is going to help inform these components of the Strategic Plan based on a survey, but we need focus groups to do these other things and then maybe we need to have. Intentional work groups to help flesh out some stuff I don't. I'm just kind of throwing some other things into the mix as I'm synthesizing kind of our ideas. So, any other thoughts that folds have or anything kind of resonate with folks that you're like. I want it really to think things through, whatever that is? Hettie.

Hettie Read: So, I thought just kind of and I'm thinking through this as I speak, so I apologize. When I hear taking something big and making it smaller, I think we must start with like a larger survey and take all the pieces of the Strategic Plan and from that survey, get priorities and then develop working groups around what is identified as a priority. I think that's one way to do it, so we send out a survey with like this meaty, we need some help to narrow down where to focus right now and then create working groups after we have some results from that.

Michele Fuller-Hallauer: Chris.

Chris Murphey: Along with Hettie, I think that if we had just a poll and items that we could have this Community review with the different CoC we could just request time on their agenda. I'm connected with the Nevada's Rural CoC, so I could just request whatever time to where we could at least introduce the information we're looking at getting from CoC and just get them on board on how they would prefer start sharing information back and forth.

Michele Fuller-Hallauer: Other thoughts? We've got an elephant in front of us, we're going to have to eat it one bite at a time. So, next steps we've got we had whole list of things that has been thrown out here. How do you all want to move forward? Right.

November 8, 2022

Brooke Page: I like Hettie idea; I think if we take the Strategic Plan and put it into a survey format and ask folks to prioritize. I think it would also be good to put in there if somebody would like to join a committee, what kind of committee would they want to be a part of and really try to get as much feedback as we can maybe in the next month on the components of Strategic Plan. The prioritization and what work groups should be created from the Strategic Plan?

Lisa Lee: I love the idea of a survey my only concern about that is, I would love to hear from people experiencing homelessness, both that are sheltered and unsheltered. I'm not sure of a great strategy to ensure that happens to ensure that people with living experience are able to participate in the state plan, but I think that their voices are the most important piece of ending homelessness. Providers are great and however, we need to center the voices of the people in this conversation, I'm not sure how the survey would work other than if outreach teams are regularly out there. That might be venue to circulate that information and collect some data with our unsheltered folks. Asking people who provide emergency shelter services to also engage their guests on that would be great. I just want to make sure that it's not just a provider centric conversation, thank you.

Michele Fuller-Hallauer: That's great feedback Lisa, I absolutely love that idea of getting feedback from people who are experiencing homelessness right now. They're the folks that we want to serve, and we want to make sure that anything that we develop will meet their needs. So, I think that's a great idea.

Brooke Page: I would also like to add folks that are currently in supportive housing, people that have been served, I think would also be an important constituency to hear about their experience even going through the process of getting housed.

Michele Fuller-Hallauer: So, it sounds like first step, we need to develop a survey. Then we need to develop the message for CoC leadership so that the CoC leadership knows what we want from them. We send the surveys out and the message that goes along with the survey to the providers, so that they know what we're trying to get. Providers and to the people that we want to fill out the surveys. So there's usually a message at the beginning of a survey. We need to figure out what that message is and then somebody needs to analyze what we get back. We analyze the data. So, first step developing survey, when, when, where? Lisa.

Lisa Lee: So, this is literally what I do all day, every day. I'm actually as you're doing this. I'm coding a data set for a logistic regression. Our county does have qualtrics, which is what we use for surveys. It can also be printed in paper form and distributed to each team and so, I'd be happy to draft something or draft language to review in this body for our next meeting and we can go from there. We'll have some bones and then we can put some meat on it collectively. But just as far as your basic research consent script, why we're gathering the data, what it will be used for? We'll need to think through who the contact person is if anybody has any questions so that we can route them to the appropriate party. Qualtrics is really easy as far as you can spit it out into an

November 8, 2022

excel spreadsheet, it also has visualizations. I use this on a research team that I'm part of as well. So Qualtrics is pretty great it makes analysis is much easier and you can rank things. So, we can have a similar process for the printed where they can fill out bubbles to rank their top five priorities or they can put the number we can figure that out if we want folks to read through our goal. I don't know how you envision this, but our goals I'd have to look at the plan again how it's broken out we have our big goals and then we have smaller goals underneath that. Would we want them to review everything and rank them or how would you envision that as far as building out that survey and the survey logic?

Hettie Read: I would think that we would have like big goal and then little goal and rank among the goals to get priorities within a goal. I don't know if we want to rank the goals too, but I would just think that within a bigger goal you'd rank the smaller subsets. First.

Michele Fuller Hallauer: When you say goal, you mean the Strategic issue or the actual goals?

Hettie Read: See, that's where I need to review the plan again. But from my memory, there sections with goals in them. So, you'd rank the goals within the section, not sections.

Michele Fuller-Hallauer: So, the section is the Strategic issue and then there are goals within the Strategic issue.

Hettie Read: Yeah. That's how I envisioned it at first.

Michele Fuller-Hallauer: Lisa.

Lisa Lee: So, I have it pulled up because my memory is not good right now. So, we have our Strategic objective and then we have goals. I agree with Hettie that those goals should be the ones that are prioritized. Also, I would suggest free form text like, do you have anything to add any suggestions around what's missing? We could review that so people have the opportunity to say, hey, you guys totally missed this piece, and we could take suggestions. That's what I would recommend is that there's some sort of free form text box as well with each of the Strategic issue and then the goals.

Michele Fuller-Hallauer: Brooke.

Brooke Page: I think this is important to rank, I am concerned about the length of the survey and especially the audience that we're targeting. I think it would be important to figure out what is the goal that we want to achieve, and if there's a way for us to achieve that with plain language and something that would help us really get to the crutch of action items we do first? Is that something that should happen in a work group that decides that and they kind of are figuring out

November 8, 2022

the things and the steps and all of the actions. Is it Strategic issues should be prioritized first. I'm just wondering about the length of the survey and how much information we really are going to achieve this attempt. Should it be all the goals listed or should it be the Strategic issues? Then maybe a link to the Strategic Plan and folks want to read up on the details.

Michele Fuller-Hallauer: It's a good question. Here's another thought. It's not fully fleshed out so I'm just going to talk and think at the same time here. What about three different surveys? So how about one that is targeted more toward people with lived experience? We pull some things out that are targeted specifically for those folks and then we have another one for general employees then we have another one for managers and directors and public employees. This Strategic Plan the issues and goals are very broad we're all over the board with things. We want to know specific things from people with lived experience. Different things from those folks than we do from folks that are, maybe managers and directors versus frontline staff. Maybe we do focus groups with folks that have lived experience. Versus surveys that go out to providers and public employees. Just throwing out some ideas, Lisa.

Lisa Lee: Thank you, Michele I see where you're going with that, but I do disagree. I think that everyone should have the same information and it should be uniform, especially considering one of our goals is centering the voices of people experiencing homelessness in conversations about ending homelessness. I feel like there are so many people experiencing homelessness. There are working class folks that are experiencing homelessness and everything in between. I feel like everyone should have equal access to the information and assumptions should not be made about who is able to answer which questions. I mean, they're totally able to skip them, if they don't feel like it's a priority. I think it's useful to query everyone in the same way, that's just my personal experience. I love the idea of focus groups, but then you have to think, how are people recruited? Who gets a seat at the table? Who isn't there? Is it just people that are, quote on quote higher functioning or have less support needs that are able to do that? Some mechanisms in place that are preventing people from being able to do that. Those are just concerns with, who get to do that and who has barriers to participation?

Michele Fuller-Hallauer: Excellent concerns Lisa and thank you for bringing that up. By no means did I mean to belittle anyone or make any assumptions or bias. I was not thinking in that way, and I appreciate you bringing that to my attention, that was an unintended consequence for my suggestion I definitely don't want that to come across, so I appreciate you bringing that to the forefront.

Lisa Lee: Thanks, Michele. I didn't think that about what you were saying. I was just looking at unintended consequences, I appreciate you.

Michele Fuller Hallauer: Karen, you've been quiet today are just very contemplative today? Mark, I'm going to pick on you. You've been quiet today too, are just taking all in?

November 8, 2022

Marc Bello: I'm just taking every little bit in I can and as well as dealing with emergency issues on this side with our elections and everything going on.

Michele Fuller-Hallauer: Totally understand.

Marc Bello: I'm trying to take it all in and listen to everybody and think of things I can offer.

Michele Fuller-Hallauer: I just want to make sure you have an opportunity that we're not overlooking you.

Marc Bello: No, I totally appreciate it.

Michele Fuller-Hallauer: Any other thoughts? Brooke.

Brooke Page: I think that there's a lot that needs to happen. We should not put all that pressure on this committee to have all of that figured out. I understand the essence of wanting to be inclusive and hear from the diverse groups of folks that need to have their voices heard in this process. I think that to me solidifies why we need to do an intentional effort of helping to inform this plan and getting it out for folks to participate in the process. So, if we had an initial survey that kind of had a blurb about what we are intending to do and putting those objectives out there as honestly and transparently as we can and asking for folks to give us their input on the best strategy for being inclusive and hitting as many diverse communities and groups as possible. Using that feedback and a very broad of a reach that we can get folks that give us feedback on how we should go about this process, maybe that can help us inform how we develop the action plan. Asking folks to sign up if they want to be a part of these working group sessions and really getting people to have that buy in. I think we need a diverse group of people to help us develop the action plan and soliciting that through a survey I think is a first step. Then taking the pressure off us to figure out how to make all this happen is a lot.

Michele Fuller-Hallauer: We got a thumbs up from Chris, thumbs up from Lisa, and thumbs up from Karen. I wonder, talk about focus groups and feedback. I wonder if while we're developing the survey, because we talked about Lisa maybe helping us to develop a survey to come back to our next meeting. Maybe in the meantime a couple, or three of us, maybe do a dog and pony show to the three CoC's and let the CoC's know what we're planning on doing. The CoC boards or their steering committees or whatever they call themselves. I know each CoC calls them something different and see if we can get on their agendas or during public comment. Let them know what we're planning, what's coming up and what we would like from them. How important the work is that we are asking from them so that we can get there buy in before we roll anything out, what do you guys think?

November 8, 2022

Hettie Read: So how do you envision that working Michele? One of us being on the agenda at a leadership or governing board meeting and explaining what we're thinking for this process?

Michele Fuller-Hallauer: I'm thinking we throw together a short power point, maybe just a couple of slides that we or whoever does that presentation would go through and say, this is our plan for us to roll out. These are our steps that we've talked about we would like to do over the next few months. We're developing this survey and we are garnering to get information back just as Brooke said, and get their buy in. Our CoC's are awesome, and we want to work together and get this to happen. I've had offline conversations with the other two CoC's, and I know that they're all on board. I think the leadership group needs to be aware and they're broader CoC's needs to be aware of what this group and the ICH is doing.

Hettie Read1: I think that's a great idea. I'm happy to help with that.

Michele Fuller-Hallauer: Good, I was hoping you would say that.

Hettie Read: I'm going to be traveling for the December, Northern Nevada CoC leadership meeting. We already have the November one, so. If we don't want to put it off till January, if there's someone else that could do that, I think that's great. I'm happy to help with developing a power point.

Michele Fuller-Hallauer: When is the Northern Nevada See CoC meeting?

Hettie Read: It's December 6th and they have just switched to only in person meetings. I'm not sure how that works for presentations yet, because the first one was just this past week. I can certainly get with Katrina.

Michele Fuller-Hallauer: Do you know what time it is?

Hettie Read: Start at 3:00.

Michele Fuller-Hallauer: Chris

Chris Murphey: The Rural Nevada is on the 17th, I think it's at 1:30. It's just a Technical Assistance (TA) meeting, but it will be enough to introduce the topics.

Michele Fuller-Hallauer: That's a virtual meeting?

Chris Murphey: Yes, I can send you the link if you'd like.

Michele Fuller-Hallauer: That would be awesome.

November 8, 2022

Chris Murphey: Okay.

Michele Fuller-Hallauer: Chris, that's the 17th of this month or next month?

Chris Murphey: This month.

Michele Fuller-Hallauer: Do they have a December meeting?

Chris Murphey: There's a Steering Committee meeting on the 22nd.

Michele Fuller-Hallauer: On the 22nd?

Chris Murphey: Let me get back to you on that. I'm concerned about getting into December too much, because our CoC's in December are going to be focused on point in time stuff.

Michele Fuller-Hallauer: Okay.

Chris Murphey: I'll send you the November one for sure. Even if all we're doing is talking it through, I think that at least it's an introduction to where we're going.

Michele Fuller-Hallauer: Our CoC meeting in the South, we have one this Thursday, and our December meeting is December 8th. They're always at 2:00pm and right now they're virtual. So, Hettie, you said you would help with the power point. Anybody else want to help with the power point?

Brooke Page: I think you gave a really great presentation at the Interagency Council on Homelessness to Housing (ICHH) meeting to present on the Strategic Plan. As far as the overview, in order for the larger board to approve the plan and I don't know if that can be leveraged and presented at the different CoC meetings, but I just thought that was an excellent presentation.

Michele Fuller-Hallauer: Thank you Brooke, and then just add a slide or two about our next steps?

Brooke Page: I think that's a great idea.

Michele Fuller-Hallauer: To develop the action plan.

Brooke Page: Just solicit feedback from them. I don't know if it's worth getting their feedback on what the next step should be. We've gone to this point; this is what we've deliberated that we think are some viable next steps. What do you all think in terms of what we want? Make sure we

November 8, 2022

have an opportunity to capture what work is already happening within the Strategic Plan, goals, and strategies that the CoC is already doing. We don't need to reinvent the wheel and if there's opportunity for us to fold into work that's already happening. Those things are important to just make sure we don't supplant the work.

Michele Fuller-Hallauer: Chris, can you get me on the agenda for the 17th?

Chris Murphey: I will definitely do my best. I'll CC you on all my correspondence so you're in the loop every step of the way.

Michele Fuller-Hallauer: Awesome, appreciate that. Hettie, we're going to have to figure out what to do for December 6th.

Hettie Read: I have a feeling Katrina will let you present virtually.

Michele Fuller-Hallauer: That would be nice.

Hettie Read: Okay, I'll talk to her.

Hettie Read: Unless you didn't want to present it and you were looking for someone else too.

Michele Fuller-Hallauer: I can, if I can do it virtually, I just don't know if I can get up there.

Hettie Read: Okay, I'll see what I can do.

Michele Fuller-Hallauer: So, it sounds like we've got our next steps. Lisa is going to correct me if I'm wrong here, Lisa has volunteered to do a first run of a survey.

Lee, Lisa: Is that what we decided on? I'm so confused in the direction we're going. Are we asking the CoC's first, and then doing the survey? I thought there were concerns about the survey being too robust and so we were trying to narrow it down.

Michele Fuller-Hallauer: We've been flopping back and forth on that so, you're right.

Lee, Lisa: Okay.

Brooke Page: I think we should get the feedback first from the CoC's and use that information to develop a survey. There might already be a survey that the CoC's are working on, kind of leverage or figure out what is the best way for us to get the feedback that we need and make this as inclusive as possible. I think that's part of the discussion in your presentation is getting these questions answered and maybe summarizing our suggestions from this meeting today, and getting the feedback from the CoC's, if they would agree or consensus.

November 8, 2022

Michele Fuller-Hallauer: Let's list out what I'm going to ask each of the CoC's as part of soliciting their feedback.

Brooke Page: Would one of those questions be, should we prioritize the goals within the Strategic Plan and develop a survey to prioritize those? I think Hettie's point, it's the Strategic issues and then each Strategic issue has specific goals. Should we prioritize those specific goals, or should we prioritize the Strategic issues?

Chris Murphey: I think we should also ask them what level of participation they're willing to be part of as far as, implementing the Strategic Plan.

Brooke Page: I agree with Chris, do they want to be a part of work groups? Should there be workgroups of these various Strategic issues?

Lee, Lisa: I have a question, if Project Homeless Connect will be happening in January? Hettie, I don't know if you have any information on Project Homeless Connect, I haven't heard anything. Just thinking of a venue in which there would be a lot of folks to ask, there could potentially be a booth with the table, and kind of query people as they pass by. I think that's a good outreach opportunity. Lots of people come and I don't know what that looks like in Vegas.

Brooke Page: That's a great idea, I think the Southern Nevada Project Homeless Connect (PHC) is in two weeks, that's not even a week from now. I don't know how quickly we could get something developed, but I think that's such an important point and there is a youth homelessness conference on the 17th that would be another placed to get feedback.

Michele Fuller-Hallauer: We do have pop-up connects on a regular basis throughout smaller connect events. We do have other smaller opportunities to garner feedback, but you're right, bigger Project Homeless Connect would be a phenomenal opportunity. What level of participation would they be willing to be a part of, should there be working groups, do they want to be a part of working groups? Is there anything that they're doing within the CoC that we should know about or could leverage?

Brooke Page: I think that's an important question. I can see that being all the things we're doing, could be informing this in some way, shape or form and there's so many different work groups of the CoC. I'm wondering if there's a need for the CoC's to maybe help inform this State Plan in terms of their report out on how they're informing or the actions that they're taking already. So, people don't feel like this is another duty assigned.

November 8, 2022

Hettie Read: I wonder if it's a question about information gathering, have you done any surveys? Have you done any information gathering in the past year or two that might contribute to this? That might lead to where we're trying to go gently. Here in Washoe at least for the past few years, during the point in time count or the week of the point in time count, we do surveys with folks who are sheltered and unsheltered to get some more demographic information, causes of homelessness a bunch of different things. There are things that the CoC's might be doing like that.

Michele Fuller-Hallauer: That's a great point.

Brooke Page: Could we ask them what is the best strategy to capture the work of the CoC's to roll it up in a Statewide Action Plan? What would be the best process to assess the work that's happening at the local CoC level?

Michele Fuller-Hallauer: That's important because we want to capture what they're doing. We don't want to make more work on them either, in giving us that information. Any other feedback we want to get from them? Lisa.

Lee, Lisa: I'm wondering if it would be more efficient just to e-mail CoC leadership and ask these questions? It feels like it would be less time consuming and timelier to just reach out with a set of questions. Given that the next meeting for the Washoe Group, isn't until December 6th and then I'm sure they're going to be talking about holiday things going on and distributions as well as the upcoming point in time count. Just thinking about the holidays If it would be worth it to have these questions ready and e-mail them to CoC leadership or not?

Hettie Read: I can see the value in that I could also see maybe missing some information from other members.

Michele Fuller-Hallauer: I would agree. I think the questions that we've got here are broad enough, at least for the Southern Nevada CoC. Our CoC leadership might not know everything from folks that are sitting at that table.

Lee, Lisa:
These are excellent points.

Brooke Page: I think there's also an important distinction between state actor expectations and local needs. I think the plan addresses things that we want the state to be doing or holding state departments accountable and things that the CoC don't even have control over. I'm wondering if it's also important for us to sort of distinguish that in some way in this plan. We need the CoC's to help inform. What are the other things that maybe this body needs to be leading more of or

November 8, 2022

state department's need, or the Interagency Council on Homelessness (ICH) board needs to be leading more of and maybe making that differentiation? There's some of these goals that feel like it would be out of the realm of the CoC to even figure out how to even tackle going into a legislative session, that might be important for us to sort of delineate. So that way we know how to either activate the CoC or activate if we're talking about policy. Get information in front of certain committees for the legislative session. I feel like we need to maybe do some deeper dive in terms of making some distinctions.

Michele Fuller-Hallauer: Some very good points Brooke. I was at a meeting this morning. We were talking about how it was a subgroup, our CoC and it was housing focused. We were talking about how we may need to appeal to the ICH for some assistance. It came up that they were having some challenges with the Department of Motor Vehicle (DMV) locally. There was a process set in place for folks. Nevada Homeless Alliance had a process in place for folks to get ID's and then a new manager came in into the DMV and shut it all down. There have been some issues with that and trying to get that back up and going. So, somebody else had said well, maybe this is something we need to take the ICH and have the ICH at that level talk to folks at the DMV and say look, y'all need to be working in collaboration with the local CoC's and helping folks to get their IDs, because that's necessary to get people housed. That would be a way to engage the ICH and have the ICH making some important impacts at the local level. It needs to come from someone that has some impact, and we clearly have decision makers on the ICH, or folks that are in those different state agencies that could make a phone call, send a letter, or an e-mail to somebody and say look, it's in everybody's best interest for you all to do this.

Brooke Page: I'd love that example Michelle, and it just solidifies the importance of the letter that we have from the Governor, saying he wants to end homelessness and sort of holding those state departments accountable. It would be great if we had a representative at these executive branches to advocate on behalf of this work. I think the chair of Interagency Council on Homelessness to Housing (ICHH), writing a letter or having that as an action item. Who advocates at the state level for these issues, I think that's something that needs to be a process that we know how to navigate?

Michele Fuller-Hallauer: Chris.

Chris Murphey: I think that would also be a good question to ask the CoC's, if they had other examples of items that they would like to see pushed up to a higher level. I think that was a wonderful example and I'm sure that there's others that the different CoC are trying to provide services are facing that they can see that there would be a benefit. I think that would also help get the buy in from the CoC's that they're helping this whole process evolve and become stronger.

November 8, 2022

Brooke Page: Thank you for saying that, Chris, I agree with you. If they see that this is helping their local efforts and there's a pathway to other support, I think you're right. It's a way to get buy in and for folks to be a part of building this machine of statewide coalition building.

Michele Fuller-Hallauer: That's great Chris. Niani, is that something we could use? Your offices e-mail as a way that if they don't verbally give feedback during the meeting that they could send an e-mail. We could encourage them to come and do public comment, an ICHH meeting or one of our respective subgroups.

Niani Cooper: Yes, we can use the Homeless to Housing e-mail so you may want to include that in your presentations. That information will go, I can funnel it out to you and Lisa at the same time. I'm pretty sure all three CoC's, or a member of them are on the LISTSERV I can also add them to receive all those meeting announcements and everything else if they would like to.

Michele Fuller-Hallauer: I think we might have taken care of that at the statewide CoC meeting. I think you added that the leadership from each of the CoC's to the Listserv. Anything else at this point? It looks like I've got five questions, and I'm going to ask for some feedback. I'll bring the feedback back to this group and then we will determine our next steps from there. Our next meeting was scheduled for the 13th. We should have all those meetings done by the 13th. Are we going to be able to meet quorum on the 13th? I won't be available on the 13th. If Brooke is available to run the meeting and we can meet quorum, we could have a meeting and I can provide feedback in written format.

Brooke Page: I was planning on being at that meeting.

Michele Fuller-Hallauer: Okay, we'll plan on having the meeting on December 13th. I will make sure that I provide written feedback. Brooke, I'll ask you to run that meeting for me. I apologize, everyone, I will be at the National Alliance and Homelessness Leadership Council, and I will be leading that meeting. Rather than here, I will be in Atlanta, Georgia. I think we've got our next steps; anybody have anything else to add? I'm going to close this agenda item. Agenda item number 6, discussion of agenda items for our next meeting. One of those is to receive feedback from the presentations to the CoC's. The three CoC's and the feedback from those three CoC's and then another agenda item would be to discuss next steps from the feedback.

Brooke Page: I'd like to ask Lisa, would you be willing to provide a presentation of maybe of some sample surveys that you've done like you mentioned, and kind of what that could look like? That would be helpful to see.

November 8, 2022

Lee, Lisa: You want a power point presentation or just a show and tell?

Brooke Page: I would say something you've already done.

Lee, Lisa: I can do that.

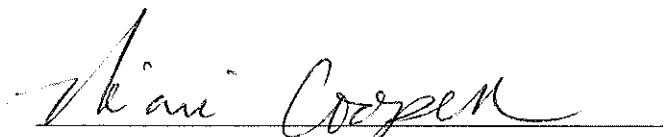
Michele Fuller-Hallauer: Hearing none, seeing none. If you all come up with an idea, to have on the December meeting, shoot an e-mail to Niani, she will let us know. Make sure you have on your calendar December 13th, at 1:00 for our next meeting. I'm going to close agenda item number 6 and move on to our last agenda item, which is 7. This is our second general public comment, no action may be taken upon an item raised under this item of the agenda until a matter itself has been specifically included on the agenda as an item upon which action may be taken. Comments will be limited to 3 minutes. Please unmute yourself and state your name for the record. Do we have any public comment?

Mary Jane Ostrander: On behalf of the Rural Nevada Continuum of Care (RNCOC), we would support this plan and look forward to participating. Please just let me know how much time you need on the agenda, and I will make sure that you get it. Whether it be on the 17th of November or on the 22nd. Just let us know, this is exciting and I'm happy to be included on it.

Michele Fuller-Hallauer: Thank you Mary Jane, appreciate it. Any other public comment? Seeing none, hearing. It is now 2:41 and I will adjourn this meeting. Thank you, everybody, thanks for joining us.

Adjourned 2:41p.m.

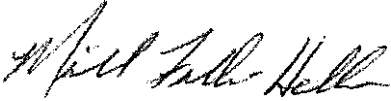
RESPECTFULLY SUBMITTED:

A handwritten signature in black ink that reads "Niani Cooper". The signature is written in a cursive style and is positioned above a horizontal line.

Niani Cooper, Committee Moderator

APPROVED BY:

November 8, 2022

A handwritten signature in black ink, appearing to read "Michele Fuller-Hallauer". The signature is written in a cursive style with some loops and flourishes.

Michele Fuller-Hallauer, Chair

Date: November 8, 2022